



THE EPIPHANY SCHOOL

iPad Acceptable Use Policy 2026-2027

The Epiphany School has a 1:1 Apple iPad program due to the generous support of the Epiphany School Foundation. Use of these devices and associated technologies is a privilege. Students using iPads must comply with all school rules and policies, including but not limited to those stated in the Family Handbook.

The school's wireless network is managed to keep our students from accessing inappropriate materials. Students will be able to access other wireless networks when out of school. The Epiphany School cannot ensure the safety of other wireless networks. Students are expected not to pursue inappropriate material and must adhere to the behaviors outlined in The Epiphany School's Family Handbook.

All iPads and related materials remain property of The Epiphany School and are subject to the same acceptable use guidelines as all other Epiphany School provided electronic devices. All applications, files, and documents stored on the iPad are property of The Epiphany School. The Epiphany School reserves the right to confiscate and search a student's iPad to ensure compliance with the policy detailed in the Family Handbook. Students in violation of policies may be subject to disciplinary action: repossession, overnight confiscation, and removal of content. In the event of repossession or confiscation, completion of all class work remains the responsibility of the student.

Students who transfer, withdraw, are suspended or expelled, or terminate enrollment at The Epiphany School for any other reason must return their individual school iPad on the date of termination. iPads will remain property of The Epiphany School upon the student's graduation. iPads, keyboards, cases, and charging blocks and wires are to be returned at the end of the enrollment period. A fee will be assessed for each item not returned in working condition.

Using Your iPad

Do	Do Not
● Bring your iPad to school every day. ● Use your iPad ONLY as directed by your teacher. ● Charge your iPad at home. You will not be permitted to charge your iPad at school. ● Use your school email only for messages related to school work. ● Use the camera for school work only. ● Use the protective case supplied by the school. ● Turn off the sound while in classrooms. ● Bring headphones to class with you everyday. ● Keep your iPad clean. Use a gentle, soft cloth to clean the screen. ● Be cautious and gentle when handling your iPad. Screens can crack easily. ● Know where your iPad is at all times. ● Report lost/missing iPads to the school as soon as possible so that we may help locate and secure the iPad.	● Add or delete apps. ● Sync your iPad with a home computer, another AppleID account, or Apple's Family Sharing option. ● Play games accessible online. ● Pursue inappropriate content. If you think, "My teacher/parent wouldn't like this," you're probably right. Close the app or website immediately. ● Enable passcodes. ● Take photos or videos for personal use. ● Download music, videos, apps, or other files without explicit directions from your teacher. ● Add skins, stickers, or labels to your iPad or case. ● Write on your iPad case.

• Report broken/malfunctioning iPads to the school as soon as possible so that we may begin the repair process. • Backup your files periodically to your Google Drive.	• Use your school email account for personal (non-school) use.
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Consequences for Inappropriate Use

- 1st Offense: Reminder of proper usage
- 2nd Offense: After School Detention
- 3rd Offense: After School Detention AND iPad stored in the school office until dismissal
- Subsequent Offenses: After School Detention AND iPad stored in the school office until claimed by parent or guardian.
- Add/Delete Apps OR Sync with another computer/account = After School Detention AND iPad must be claimed from the office by a parent AND additional restrictions may be placed on your device.
- Email account misuse: To be determined by school administration dependent on the nature of email messages.

If you do not have your iPad in class because it is being held in the office, etc, you are responsible for finding an alternative way to complete your work. Any assignments that must be submitted to your teacher via the iPad will be considered incomplete and/or late and points may be deducted.

Malfunction, Damage, and Loss

Lost iPads should be reported immediately. In most cases, our administrator can locate your iPad remotely. If you delay reporting a lost iPad, the chance of locating it dramatically decreases as the battery loses power. The school will be responsible for repairing or replacing iPads and keyboards that malfunction, are damaged, or lost. The student's parent is responsible for costs associated with repairs and replacement of lost, stolen, and damaged devices.

Type	Parent Financial Responsibility
Accidental misuse, neglect, and damage	50% of total repair/replacement cost Percentage increases after 2 occurrences
Deliberate misuse, neglect, and damage	100% of total repair/replacement cost
Loss or theft - if not recovered within 2 weeks	100% of replacement cost

Activities Strictly Prohibited

- Accessing the iTunes App Store
- Downloading files from the internet onto the iPad.
- Adding or deleting Apps.
- Any action that violates existing School policy or public law.
- Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, pornographic, obscene, or sexually explicit materials.
- Use of chat rooms, sites selling term papers, book reports and other forms of student work.
- Use of any Messaging services-ex: iMessage, MSN Messenger, ICQ, AIM, IMO, etc.
- Changing of iPad settings (exceptions include personal settings such as font size, brightness, etc).
- "Jailbreaking" your iPad.
- Spamming-Sending mass or inappropriate emails.
- Gaining access to other student's accounts, files, and/or data.
- Use of the school's internet/ email accounts for financial or commercial gain or for any illegal activity.

- Vandalism (any malicious attempt to harm or destroy hardware, software or data, including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems and/or damage software components) of school equipment will not be allowed.
- Transmission or accessing materials that are obscene, offensive, threatening or otherwise intended to harass or demean recipients.
- Bypassing the The Epiphany School web filter through a web proxy.
- Plagiarism is a violation of the The Epiphany Code of Conduct. Give credit to all sources used, whether quoted or summarized. This includes all forms of media on the Internet, such as graphics, movies, music, and text.



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iPad Acceptable Use Agreement 2026-2027

Student Pledge

I have read, understand, and agree to abide by the iPad Acceptable Use Policy. I will act responsibly and make good choices with using my iPad and computer networks both in school and out of school.

Student's Name: _____

Homeroom: _____

Student's Signature: _____

Date: _____

Parent Agreement

As the parent or legal guardian of this (these) student, I have read, understand and agree that my child(ren) shall comply with the terms of the foregoing iPad Acceptable Use Policy and the Internet and Computer Network Use Agreement outlined in the Family Handbook. I understand that access is being provided to the students for educational purposes only.

I understand that it is impossible for The Epiphany School to restrict access to all controversial materials, and I will not hold the school responsible for materials accessed on the School network.

I accept full responsibility if and when my child(ren)'s use of technology is not in the school setting and understand that my child is subject to the same rules and agreements while not in school. I will monitor my child(ren)'s usage when using the iPad outside of the School network. I agree to report any inappropriate iPad use to the school administration.

I am therefore signing this Policy and agree to indemnify and hold harmless The Epiphany School, its personnel, and the Archdiocese of New York against all claims, damages, losses and costs, of whatever kind, that may result from my child's use of such networks and technologies. Also, in the case of loss, breakage, or theft, I accept responsibility for the full repair and/or replacement costs. I understand that the iPad and related materials will remain the property of The Epiphany School.

Parent's Name: _____

Relationship: _____

Parent's Signature: _____

Date: _____

This form must be submitted for each child in your family.
Hard and electronic versions are accepted and will be upheld equally.